

OPEN MINUTES

What:	Minutes of a Meeting of Board of Directors
Where:	The Gulf Boardroom, Level 8, ATEED Central Office, 139 Quay Street, Auckland
When:	Friday, 26 October 2012, 8.00am
Who attended:	David McConnell (Chair) Norm Thompson (Deputy Chair) Richard Jeffery Simon Tucker Vivien Bridgwater Andy Higgs
Apologies	Franceska Banga
In Attendance:	Brett O'Riley (Chief Executive) Joshua Ong (Board Secretary)
Public & Media Attendance	N/A

Background

- A. David McConnell has been appointed as Chairperson and acted in the capacity of Chairperson for the meeting.
- B. It was noted that a quorum of directors was present and that each director had been given proper notice of the meeting, agenda and draft recommendations pertaining to agenda items.

General Business

David McConnell declared the meeting open at 8.00am.

Agenda Items & Resolutions

1. Apologies

An apology was received from Francesca Banga for non-attendance.

2. 21 September Meeting Minutes

- (i) In relation to the recommendations within the report around the Open Minutes of the 21 September 2012 meeting, the Board resolved that:

Moved: Norm Thompson

Seconded: Simon Tucker

1. **The open minutes of the ATEED meeting held on 21 September 2012 to be confirmed as a true and correct record.**

CARRIED

3. Register of Directors Interests

- (i) No amendments were received.

4. Chief Executive's Activity Report

- (i) In relation to the recommendations within the Chief Executive's Activity report, the Board resolved that:

Moved: David McConnell

Seconded: Richard Jeffery

1. **The report be received;**
2. **Board meetings for 2013 are scheduled on the last Friday of every month, with the exception of the March Board meeting to be held on Thursday 28 March (to accommodate Good Friday) and the December Board meeting to be held on 13 December (to accommodate the Christmas and New Year's shut down period);**
3. **The registered office of the Company be changed to Auckland Tourism, Events & Economic Development Limited, 139 Quay Street, Auckland with effect from five working days after the change is registered with the Registrar of Companies; and**
4. **The address for service of the Company be changed to Simpson Grierson Level 27, 88 Shortland Street, Auckland with effect from five working days after the change is registered with the Registrar of Companies.**

CARRIED

5. Finance Report

- (i) In relation to the recommendations within the Finance Report, the Board resolved that:

Moved: David McConnell
Seconded: Richard Jeffery

1. The report be received.

CARRIED

6. Auckland Film Protocol

- (i) In relation to the recommendations within the report around the Auckland Film Protocol, the Board resolved that:

Moved: David McConnell
Seconded: Vivien Bridgwater

1. That the Auckland Tourism, Events and Economic Development Board endorse the attached Auckland Film Protocol document, and recommend to the Regional Development and Operations Committee (November meeting) that they approve the document to go out for public consultation for a minimum period of four weeks, or 20 working days; and
2. That the Auckland Tourism, Events and Economic Development Board endorse Film Auckland beginning work on replacing the existing legacy film permit fees with regionally consistent fees that deliver some return to local communities on high to major impact film shoots.

CARRIED

7. Business Growth Update

The recommendations relating to the Business Growth Update was deferred to the November 2012 meeting.

8. Innovest 2013

The recommendations relating to the Innovest 2013 report was deferred to the November 2012 meeting.

The Chairperson declared the open meeting closed at 8.45am.

SIGNED by the Chairperson as an accurate record of the meeting:

Chairman

Date